



Minutes of the Southeast Metro Stormwater Authority Board Meeting
January 25, 2012

A Board Meeting of the Southeast Metro Stormwater Authority was held on Wednesday, January 25, 2012 at 76 Inverness Drive East, Suite A, Englewood, CO, 80112. A full and timely notice of this meeting had been posted and a quorum was present. The meeting was called to order by Chairman Bart Miller at 1:34 p.m.

Directors Present: Bart Miller/Chair
 Rod Bockenfeld/Vice Chair
 Ron Weidmann/Sec-Treas
 Nancy Sharpe
 Linda Lehrer
 Dave Zelenok

SEMSWA Staff Present: John A. McCarty, Executive Director
 Ed Krisor, SEMSWA Attorney
 Dave Agee, Director of Finance and Administration
 Denny Welker, Capital Improvements Program Manager
 RoxAnna Jones, HR Manager
 Andy Kuster, GIS Program Manager
 Bobbi Medina, CS Specialist
 Mason Staub, Maintenance Program Manager
 Monica Bortolini, Floodplain Program Manager
 Jeremiah Unger, Maintenance Technical Coordinator

SIGN IN SHEET SUMMARY

Name	Representing	Contact Information
None		

1. Public Comments for Non-Agenda Items – None

2. Finance Director Update

Cash Disbursements:

- Line 7 – Blue Bell Creameries – Refund of Collateral - \$20,641.50
- Line 37 – Worker’s Comp – CSDPLP - \$15,254.76 – higher premium due to a specific claim – increased safety measures accordingly
- Line 38 – Property Liability – CSDPLP - \$31,074.79
- Line 87 – Caley East Pond – Naranjo Civil Constructors - \$109,624.95

Financial Reports:

- Exceeded budget for revenues in 2011.
- Preliminary Year End Report indicates all Programs within budget.
- Next month presenting the re-appropriation resolution and final 2011 Year End Report.
- Discussion was held regarding ColoTrust.
- Discussion was held regarding fees for Blue Bell Creameries.

3. Adoption of Consent Agenda including Resolutions 12-01 through 12-03

- December 28, 2011 Meeting Minutes
- December 20, 2011 through January 17, 2011 Cash Disbursements
- Resolution 12-01 Designation of Public Place for Posting of Meeting Notes
- Resolution 12-02 Authorization to Fund the Design of the Lincoln Executive Pond in the Cottonwood Creek Basin
- Resolution 12-03 Authorization to Fund and Award Contracts in Regard to the Construction of the Forest Park Stream Stabilization Improvements

Motion for Adoption: Director Bockenfeld

Second: Director Weidmann

Aye: All

4. Resolution 12-04 Authorization to Fund and Award Contracts in Regard to the Construction of the Dove Creek Regional Pond D-2

Motion for Adoption: Director Weidmann

Second: Director Sharpe

Aye: All

5. Resolution 12-05 Authorization to Fund and Award Contracts in Regard to the Construction of the Windmill Creek Regional Pond W-1

Motion for Adoption: Director Zelenok

Second: Director Sharpe

Aye: All

6. Executive Director Update

- There were no monthly fee reductions or waivers to report for December.
- SEMSWA won four Awards at the APWA Colorado 2011 Awards Luncheon.
 - Custom Stormwater Land Development Case Tracking System
 - Annual Utility Boring Permit Program
 - Sustainable Design & Construction Management - IKEA
 - Pipeline Video Inspections
- Mr. McCarty shared information regarding SEMSWA's Satisfaction Survey, conducted by Phyllis Lundy: 100+ surveys sent, 55 completed and returned, with a follow-up of 19 phone interviews. The information will be evaluated to see what improvements could be made regarding processes, etc.
- Mr. McCarty invited Board Members to be involved in the design charrette (date to be determined) for SEMSWA's new building site. Directors Sharpe, Weidmann, and Lehrer would like to attend the charrette.

7. GIS Presentation – Andy Kuster – Integrating GIS & CAD.

8. Maintenance Presentation – Mason Staub – Maintenance Accomplishments from October through December.

9. Other Items – None

10. Adjournment - The Board Meeting was adjourned by Director Miller at 2:59 p.m.

- Next Board Meeting – Wednesday, February 22, 2012 at 1:30 p.m.