

EXHIBIT A

Activities and Responsibilities of Four Proposed Staff Additions

RESOLUTION NO. _____, SERIES OF 2007
(Authorization of Four New Staff Positions)

Water Quality Technical Administrative Assistant:

Work with Cindy Edwards, the Water Quality Program Manager, in administering and managing the NPDES permit program. This person would assist with: 1) negotiating with the state for a new 5-year NPDES permit to become effective January 1, 2008. A proposed permit is due to the state by June 30, 2007. 2) Negotiating with ACCWA, ECVWSD, and IWSD on assumption of NPDES permit responsibilities. 3) Managing six program areas of the existing NPDES permit. 4) Reviewing stormwater best management practices (bmps) for new land development and regional stormwater projects. 5) Coordinating and assuring compliance with SEMSWA's engineering criteria and standards.

Water Quality Inspector:

SEMSWA will have responsibility for inspection of all the County's and City's old and new development and construction projects. GESC (grading, erosion, and sediment control) inspections are required every two weeks and after every storm event for all ongoing projects. As SEMSWA is staffed and a permitting program is in place, it will take over GESC inspections for new and existing projects. Inspections are also required for permanent bmps that are in place to insure they are functioning according to their design. Regular inspections are required by Programs 4 and 5 of the NPDES permit and require good documentation. Jerry Hutchings will likely be one Water Quality Inspector, but because of the volume and importance of required inspections two inspectors are needed. Current plans are for the Water Quality Inspectors to report to Dan Olsen, Project Manager, who reports to Cindy Edwards Water Quality Program Manager.

Land Development Coordinator:

SEMSWA will need to coordinate with the City and County all new developments regarding stormwater requirements and bmps. A process needs to be developed with the County and City (consistent with the Intergovernmental Agreement) for land development projects to be submitted to SEMSWA for plan/design review

and approval in terms of consistency with NPDES permit requirements, field inspection, and assurance that bmps are constructed as approved. The Land Development Coordinator will help establish this process and serve as the link between the City and County and SEMSWA personnel that need to be involved. This needs to start as soon as possible because the development process is ongoing and won't wait. This person initially would report to Steve Gardner, Technical Operations Manager, but would likely report eventually to a Major Drainageway/Floodplain Manager position which will be filled later.

Administrative Assistant:

When SEMSWA moves into its own facility, now scheduled for the later part of March, office support will be required, i.e., answering the telephone, copying, mailing, typing, filing, supply ordering and management, etc. This position would report to the Administration and Finance Manager. Negotiations are now underway with Tatum, LLD to fill the Administration and Finance Manager position on a contract basis.