



Minutes of the Southeast Metro Stormwater Authority Board Meeting Wednesday, May 16, 2007

The Board Meeting of the Southeast Metro Stormwater Authority (SEMSWA) was held on Wednesday, May 16, 2007, at 10730 E. Briarwood Ave., #100, Centennial, CO, 80112. A full and timely notice of this meeting had been posted and a quorum was present.

The meeting was called to order by Board Chairman Bart Miller at 1:30 p.m.

Those present were: Board Member Bart Miller
Board Member Ron Weidmann
Board Member Andrea Suhaka
Board Member Jim Dyer
Board Member Rod Bockenfeld (arrived late)
Board Member Sue Bosier / Alternate (arrived late)

Also present were: Scott Tucker, SEMSWA Interim Executive Director
Steve Gardner, SEMSWA Director of Operations
David Agee, SEMSWA Interim Finance Director
Ed Krisor, SEMSWA Attorney
Mason Staub, SEMSWA Maintenance Program Manager
Peggy Vana, SEMSWA Water Quality Tech. Admin. Asst.
RoxAnna Jones, SEMSWA Administrative Assistant

SUMMARY OF SIGN IN SHEET

<u>Name</u>	<u>Representing</u>	<u>Phone</u>
Ken Cecil, P.E.	Carter & Burgess	303-820-4815
Julie Leesman	Constituent	303-210-6131
Will Koger	ACWWA	303-790-4830
Stephanie Piko	Orchard Valley HOA	303-690-3899
Michael Sheldon	Estancia (Alpert)	303-770-0200
Eric Marburger (arrived 2:45 pm)	ESM Consulting	303-455-6277

1. Administrative Items

- a. Accept May 2, 2007, meeting minutes as provided in the backup materials.

Motion for acceptance: Board Member Ron Weidmann

Seconded: Board Member Jim Dyer

Approved: All

2. Public Comments

- Stephanie Piko, representing the Orchard Valley Homeowner's Association, attended the meeting to hear discussion regarding CIP Projects.
- Michael Sheldon, representing Estancia/ Alpert, attended the meeting to hear discussion regarding CIP Projects.
- Julie Leesman attended to contest her Stormwater Fee. She felt that a wooden deck was included in her impervious area total.

Action Items:

- Roxi will call Ms. Leesman and request a Stormwater Fee Determination Report (SFDR) from AMEC.

3. Cash Disbursements & Summary of Financial Report

- a. Motion to approve the List of Cash Disbursements as presented by Dave Agee:
Motion for acceptance: Board Member Ron Weidmann
Seconded: Board Member Andrea Suhaka
Approved: All
- b. April Fee Collection Report
- c. Douglas County bills were sent totaling \$170,611.30.
- d. No Financial Report Presentation

4. Executive Director Report

- a. Introduction of Mason Staub, Maintenance Program Manager.
- b. Introduction of Peggy Vana, Water Quality Technical Administrative Assistant.
- c. SEMSWA office -- Tentative move-in date is June 18.
- d. Stormwater Development Fees (SDF's) -- Adoption of SDF's is a priority.
- e. 2008 billing discussed/SEMSWA will use AMEC in 2008.
- f. Maintenance Division is hiring an intern for the summer (3 months).
- g. New Business -- Maintenance Request Form (MRF's) procedures are needed to track complaints and maintenance requests when SEMSWA moves to its new facility.

Action Items:

- Ed will draft document for Stormwater Development Fees.
- Scott will work with AMEC regarding 2008 billing.
- Staff will work on complaint and maintenance tracking procedures.

5. Authorization to Acquire Gooseneck Dump Trailer, Resolution No. 30, Series of 2007

- a. Motion to approve Resolution No. 30, Series of 2007

Motion for acceptance: Board Member Ron Weidmann

Seconded: Board Member Jim Dyer
Approved: All

6. Capital Improvement and Remedial Projects Schedule for 2007

a. Discussed 11 Capital Improvement Projects. The Board is comfortable with the projects and the schedule.

Action Items:

- Scott will draft a Resolution approving the 2007 Capital Improvement Projects for consideration at the next meeting.

8. Executive Session (3:04 p.m.)

Chairman Bart Miller moved and it was seconded by Board Member Ron Weidmann to move into Executive Session, pursuant to 24-6-402(4)(f)(I) C.R.S., to discuss personnel matters regarding Executive Director candidates. The Board voted unanimously in favor of the motion. The Executive Session began at 3:04 p.m. and was completed at 3:37 p.m.

Action Upon Exiting Executive Session

Upon exiting the Executive Session, Board Member Jim Dyer moved and it was seconded by Board Member Ron Weidmann to ratify the letter of ESM Consulting to Mr. Majed Lugod dated May 12, 2007 offering him the position of Executive Director of SEMSWA subject to the following: 1) Completion of I-9 Form and verification of legal work status, 2) Verification of current employment, 3) Mr. Lugod obtaining a Colorado P.E. license by way of reciprocity using his Wisconsin P.E. license 4) Completion of an employment application and 5) Payment to Mr. Lugod of \$2,000.00 for a moving allowance. The Board voted unanimously in favor of the motion.

(A few days after this occurred, it was discovered that Mr. Lugod could not obtain a Colorado P.E. license by way of reciprocity using his Wisconsin P.E. license. The Board at its June 6, 2007 meeting modified the above Motion to remove the requirement that Mr. Lugod obtain a Colorado P.E. license but requiring him to maintain his Wisconsin P.E. license. See those Minutes for more detail.)

9. Recap and Adjourn

The meeting was adjourned at 3:45 p.m.

NOTE: Future Meetings

- 1) June Meetings: June 6, 2007, @1:30 p.m.
June 20, 2007, @1:30 p.m.